

## **Policy for Third Party Advertising**

1. Any request for advertising should be submitted to Secretariat.
2. Any third party (non CoEJ member related) advertising request will be promoted in our Centre **only** by way of placing a sign on the designated notice board at the discretion of the Office bearers.
3. Any approved advertising material will have to be signed by Secretariat before being displayed.
4. No more than 1 printed advertising material (each for gents and ladies) will be displayed in the notice board.
5. No advertising material shall exceed an A3 format in size.
6. Advertising material will not be displayed for more than 90 days.
7. If an advertiser wishes to display material for more than 90 days, they will have to submit a new request to Secretariat.
8. There will be a charge for advertising apart from those from WF or CoEJ. Advertising rates will be agreed by Management Committee and available at the Treasury office.
9. All advertising material has to be in accordance with the charitable constitution policy.
10. No advertising material shall be contrary to Shariah.
11. Anything outside this policy will be at Office Bearers' discretion.
12. Any changes to this policy will need to be approved by the Management Committee.

### *Definitions:*

*Secretariat: Jamaat Secretariat elected at AGM*

*CoEJ: Council of European Jamaats*