

# HIC POLICIES

## HUSAINI ISLAMIC CENTRE PETERBOROUGH

### ***Policy for External Fundraising***

1. Any request for fundraising should be submitted to Secretariat
2. Secretariat will contact CoEJ beforehand with details of the fundraising event for approval.
3. Any local (Peterborough) registered charity fundraising will be at the discretion of the Office Bearers.
4. Any member Jamaats will require secretariat approval for fundraising excluding capital projects.
5. All approved fundraising will have to be given in writing by Secretariat before the event.
6. Any funds collected would have to be paid at the treasury office first where a receipt will be given and then the funds collected will be transferred to the local registered charity, COEJ or member Jamaat.
7. Anything outside this policy will be at office bearers' discretion.
8. Any Changes to this policy will need to be approved by the management committee.